

ARMOR & CAVALRY LEADERSHIP AWARD

United States Army Armor School Pamphlet 360-8



25 September 2025

Summary of Change

This major revision, dated 15 September 2025

- Restructure and consolidate paragraphs to improve readability (throughout).
- Changed Standard Operating Procedure (SOP) to Pamphlet.
- Changes to Chapter numbering (throughout).
- Changed Army Combat Fitness Test (ACFT) to Army Fitness Test (throughout).
- Removed Goodrich Riding Trophy (formerly Chapter 2 and Appendix A).
- Removed ACLA – Unit Company and Troop (National Guard) (formerly Chapter 7).
- Removed ACLA National Guard Regional Training Institute (formerly Chapter 8).
- Removed “IBCT Dismounted Cavalry Troops and SBCT Weapons Troop” (formerly para 7-3.a).
- Removed Army National Guard Operational Division matrix (formerly para 7-3.g).
- Removed Each ARNG RTI NCOES course (ALC, M-SLC) (formerly para 9-3.e).
- Restructures Chapter 8 (formerly Chapter 11).
- Adds 11th Armored Cavalry Regiment, 155th Armored Brigade Combat Team, and 1-34th Brigade Combat Team to Separate Unit Chapter.
- Add Appendix A – Sample Unit Memorandum.
- Add Appendix B – Sample Unit Submission Form.



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OFFICE OF THE CHIEF OF ARMOR
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ATZK-AR

25 September 2025

MEMORANDUM FOR SEE DISTRIBUTION

SUBJECT: Armor & Cavalry Leadership Award Program Pamphlet.

1. Purpose: This Pamphlet represents the current policies and procedures for the administration of the Armor & Cavalry Leadership Award (ACLA) Program.
2. Applicability: This Pamphlet applies to all members eligible to compete for the ACLA. U.S. Army Armor and Cavalry Officers, Noncommissioned Officers (NCOs), and Soldiers, as well as those Armor and Cavalry units.
3. Implementation.
 - a. This Pamphlet is for guidance upon receipt and implementation of the order of the Chief of Armor, Fort Benning, Georgia.
 - b. A copy of this Pamphlet can be obtained from the Office, Chief of Armor website at <https://www.benning.army.mil/Armor/OCOA/ACLA.html>.
 - c. Any comments or recommended changes to this Pamphlet can be submitted to the Armor & Cavalry Leadership Custodian through the Office of the Chief of Armor website.
4. POC for this action is the Armor & Cavalry Leadership Custodian, MSG Workman at (502)-687-5949 or ian.c.workman.mil@army.mil.

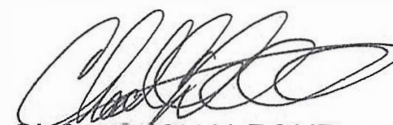

CHAD C. CHALFONT
Brigadier General, USA
Chief of Armor

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Chapter 1

Overview – Armor & Cavalry Leadership Award

1-1 Purpose

This Pamphlet represents the current policies and procedures for the administration of the ACLA (ACLA) Program.

1-2 Applicability

This Pamphlet applies to US Army Armor and Cavalry units, Officers, NCOs, and Soldiers eligible to compete for the ACLA.

1-3 Function

To provide information and guidance to all units and individuals competing for the ACLA.

1-4 Summary

The ACLA Program recognizes outstanding Armor and Cavalry leaders and units. The following are the currently available ACLAs:

a. ACLA - Active Component Company/Troop. The award is presented on an annual basis to a deserving unit selected by the winning unit's Division Commander. Evaluation is conducted for the period of 1 January through 31 December (annually). See Chapter 4 for the award eligibility and criteria.

b. ACLA - Separate Unit Company/Troop, which are as follows: 11th Armored Cavalry Regiment, 194th Armored Brigade, 316th Cavalry Brigade, 1-34th Armored Brigade Combat Team (ARNG), and 155th Armored Brigade Combat Team (ARNG). The award is presented on an annual basis to a deserving unit selected by the winning unit's Brigade/Regimental Commander. Evaluation is conducted for the period of 1 January through 31 December (annually). See Chapter 5 for award eligibility and criteria.

c. ACLA – Individual Student. Recognize the Armor or Cavalry student of the cycle for each Armor/Cavalry Initial Entry Training (IET), Noncommissioned Officer Education System (NCOES), and Armor Basic Officer Leader Course (ABOLC). See Chapter 6 for the award eligibility and criteria.

d. ACLA – Individual Instructor. Recognize the Armor or Cavalry instructor of the cycle for each Armor/Cavalry Initial Entry Training (IET), Noncommissioned Officer Education System (NCOES), and Armor Basic Officer Leader Course (ABOLC). See Chapter 7 for the award eligibility and criteria.

e. ACLA – Battalion/Squadron Commander/CSM. The ACLA Program will recognize those Officers selected for command from a CSL position and NCOs selected for CSM from a CSL and appointed as CSM. See Chapter 8 for the award eligibility and criteria.

NOTE: An individual may only receive one of the following: the Armor & Cavalry Leadership Coin, or the Armor and Cavalry Leadership Award Plaque, even if they received multiple ACLAs.

Chapter 2

Armor & Cavalry Leadership Award History

2-1 Purpose

The ACLA is given annually to promote, sustain, and recognize excellence in leadership in Armor and Cavalry units. The award also recognizes individuals who exhibit excellence in leadership, training, or who make significant contributions to the Armored force. The Draper Combat Leadership Trust Fund, located at the US Army Armor School, Fort Benning, Georgia, finances the award program.

2-2 History

The ACLA was established in 1924 as the "Cavalry Leadership Test for Small Units". The test was oriented to the platoon level of Horse Cavalry. The first Cavalry Leadership Test for small units was held at Fort Riley, Kansas--then home of the Cavalry School.

From 1928 to 1940, platoon-size competition was held at various locations across the United States--Fort Clark, Texas; Fort Myer, Virginia; Fort Ethan Allen, Vermont; and Fort Knox, Kentucky.

The year 1939 saw a new dimension added to the Mechanized Cavalry competition. Mechanized Cavalry Regiments sent their competitors (motorized), resulting in the Horse Cavalry never again dominating the competition. The advent of modernization necessitated changes to keep the competition in line with the times.

The competition was suspended from 1941 to 1946 due to the United States' involvement in World War II. At the end of the war, the competition resumed, and the name changed to the "Armored Cavalry Leadership Test" to reflect evolutionary changes in the Armor Force.

In 1955, Army Regulation (AR) 672-73, Decorations, Awards and Honors-ACLAs, was published. The new regulation stipulated that tests would be held to determine the best platoon in a designated armored division. At this time, the official name for the award became the "Armor Leadership Award." Provisions were also made to allow National Guard Armored Divisions the opportunity to hold the competition whenever designated by the Commanding General, Continental Army Command. Competition events included categories such as physical training tests, military skills, vehicle maintenance, individual appearance, and tactical operations.

In 1960, AR 672-73 was revised to correct a serious shortfall in the 1955 version. The regulation was changed to read in part, "the Armor Leadership Award is intended to promote combat leadership in Armored units".

Effective 1 August 1978, AR 672-73 authorized the Commander of each Armored and Infantry Division, Armored Cavalry Regiment, Separate Armor Brigade (including Mechanized Brigade), and Armor Group of the Active Army, Army National Guard, and the United States Army Reserve to annually select the outstanding tank or cavalry unit,

including attack helicopter and air cavalry units, under their command. The Armor Leadership Award was no longer limited to just an Armored Division; wherever there was an armored unit, there would be an Armor Leadership Award. The level of competition was left at the discretion of the Commander allowing platoons through battalion-sized elements to participate in the contest. Mechanized Infantry units were allowed to compete at the discretion of the commander, but the competition was only open to armor or cavalry Soldiers.

On 1 November 1980, AR 672-73 the Armor Leadership Award eliminated Mechanized Infantry units from consideration and fixed responsibility for the administration of the award in the Army Reserve to Regional Headquarters. Selection procedures changed from a specific competition to the overall performance of an organization throughout the calendar year. This change was made to minimize the need for additional records or tactical exercises.

In 1991, the proponent for the Armor Leadership Award and custodianship for the Goodrich Riding Trophies was given to the Chief of Armor and Commanding General of Fort Knox by the Commanding General, Training and Doctrine Command. At the same time, the Department of the Army rescinded AR 672-73 and tasked the Chief of Armor to write and maintain the Armor Leadership Award regulation. That regulation was published on 5 March 1997 as Fort Knox Regulation 672-4. The Director of the Office of the Chief of Armor administers the Armor & Cavalry Leadership Program for the Chief of Armor.

In 2005, the Army and Armor transformation created a need for the Armor Leadership Unit Awards criteria to be revised. Three guiding principles were established for the Armor Leadership Unit Awards:

1. Units will compete against other units with similar missions.
2. An equitable number of Armor Company or Cavalry Troop elements will compete against each other for the unit award.
3. The program will provide the maximum number of Armor Company and Cavalry Troop Commanders and First Sergeants with the opportunity to compete.

Since it is not always possible to fully comply with all three principles based on geographic dispersion and the existence of separate Armor and Cavalry units, the separate Armor Company/Cavalry Troop competition was created. The Chief of Armor charges the Office of the Chief of Armor to annually review the program to ensure compliance to the maximum extent possible. In 2010, the US Army Armor School and all its components moved to join the Maneuver Center of Excellence at Fort Benning, GA along with the Office of the Chief of Armor.

The Armor & Cavalry Leadership Program Pamphlet has been updated to support modularity and awards the ACLA to all Commanders and CSMs of Armor and Cavalry organizations.

In 2016, the Draper Armor Leadership Award changed to the ACLA to ensure the award remained consistent with U.S. Army Values. The change was made to preserve the credibility and professionalism of the award and ensure it reflects the values expected of Army leaders.

Chapter 3

Goodrich Riding Trophy History

3-1 Purpose

The Goodrich Riding Trophy is the symbol of the ACLA. A trophy is distributed to each active Army Division, Separate Brigade, Armored Cavalry Regiment, and each Army Headquarters (Reserve).

The Goodrich Riding Trophies are the property of the ACLA Fund until gifted to the unit with a Gift of Deed.

3-2 History

The Goodrich Riding Trophy resulted from a conversation between Major L.E. Goodrich, Cavalry Reserve, and General Malin Craig, Chief of Cavalry, in 1926. Originally, Major Goodrich donated \$500 to sponsor a mounted service ride. However, the outcome of correspondence between the Chief of Cavalry and Major (later Colonel) Goodrich was the bronze equestrian statue.

Alexander Phimister Proctor, one of America's leading sculptural artists of the time, was commissioned to design and sculpt the Goodrich Riding Trophy. Proctor, who made a specialty of sculpting animals--particularly horses, produced a masterpiece of a Cavalry Trooper attacking with a drawn pistol, using Sergeant Wotiski and his mount "Peggy" as models.

The original objective of the Goodrich Riding Trophy was to stimulate interest in cavalry training. It was to be awarded on an annual basis to the Cavalry Troop in the US Army deemed most proficient in a variety of areas. The Chief of Cavalry prescribed criteria and conditions for this competition. Competition ended in 1934 when the trophy had been won three years in succession and was retired by the 3rd Cavalry. The original Goodrich Riding Trophy remains the property of the 3rd Cavalry Museum.

In 1974, the Combat Leadership Trust Fund at Fort Knox and Colonel David K. Doyle, 54th Colonel of the 3d Cavalry, began collaboration on a project to revive the Goodrich Riding Trophy as the basis for awarding an annual ACLA. The purpose of this award was to promote and recognize leadership in the Armor community by annually selecting the unit that performs in the most consistently outstanding manner. In 1977, the council voted to award a contract for reproduction in bronze for 46 copies of the Goodrich Riding Trophy to be distributed to Divisions and Separate Armor units throughout the US Army.

In mid-2005, all the Goodrich Riding Trophies were recalled from the field to reestablish accountability and to conduct the first maintenance since their implementation in 1977. The Army-wide accountability revealed that between 1977 and 2005, nine (9) trophies were unaccounted for and officially written off as losses. A \$25,000 restoration process was initiated to repair and/or restore 20 of the returned 37 trophies, and to replace all the bases with Italian marble. To improve accountability, a recess was created in the

bottom of the marble base to allow for the placement of a detailed data plate.



Figure 3-1. Goodrich Riding Trophy with marble base

3-3 Goodrich Riding Trophy recipients

1. 3rd Cavalry Regiment Museum, SN 1
2. United States Army Sergeants Major Academy, SN 2
3. A Troop 1-16CAV, SN 4
4. 2nd Infantry Division, SN 6
5. 278th Armored Cavalry Regiment Tennessee National Guard, SN 7
6. 1st Cavalry Division, SN 8
7. 1st Infantry Division, SN 9
8. 3rd Infantry Division, SN 11
9. 4th Infantry Division, SN 12
10. 10th Mountain Division, SN 13
11. 25th Infantry Division, SN 14
12. 82nd Airborne Division, SN 16

13. 11th Armored Cavalry Regiment, SN 19
14. 2nd Cavalry Regiment, SN 21
15. Mississippi Armed Forces Museum, SN 22
16. Henry Caro Noncommissioned Officer Academy, Advance Leaders Course (AR), SN 25
17. 204th Regiment Regional Training Institute, SN 26
18. Human Resources Command Enlisted Personnel Management Directorate, SN 28
19. 1st Armored Division, SN 29
20. 30th Armored Brigade Combat Team North Carolina National Guard, SN 30
21. Comprehensive Soldier & Family Fitness, SN 31
22. 2-101st, 42nd Infantry Division NY National Guard, SN 32
23. United States Military Academy, SN 34
24. Army Capability Manager Armor Brigade Combat Team, SN 36
25. 316th Cavalry Brigade, SN 37
26. 8th Army, SN Unknown

Chapter 4

Armor & Cavalry Leadership Award – Company/Troop (Active Component)

4-1 Purpose

To outline the procedures and guidelines concerning the Armor & Cavalry Leadership Unit Award for Active Armor Companies and Cavalry Troops.

4-2 Summary

The Commander of each Armored, Cavalry, and Infantry Division, Cavalry Regiment (or other organizations with Armor or Cavalry units as approved by the ACLA Council), will select annually the most outstanding Armor Company or Cavalry Troop in their command.

4-3 Discussion

Only Armor Companies and Cavalry Troops are eligible to receive the Armor & Cavalry Leadership Unit Award. Headquarters-Headquarters Companies and/or Headquarters-Headquarters Troops do not meet the criteria for the award.

The award is presented on an annual basis to a deserving unit selected by the winning unit's division/regimental Commander in accordance with this Pamphlet. Evaluation is conducted for the period of 1 January through 31 December.

Only one (1) Commander and First Sergeant for a given Armor Company or Cavalry Troop may receive the award. The award may be given to the Commander and First Sergeant who served the most important amount of time in position, or it may be awarded to the Commander and First Sergeant who made the most important contribution during the evaluation period. Individuals must serve in the position long enough to have made a significant contribution toward winning the award. Requests for ACLAs for multiple Commanders and First Sergeants in the same Armor Company or Cavalry Troop must be accompanied by supporting justification of the individual's contribution. The Chief of Armor will determine if multiple individuals receive the award based on the supporting justification.

Each Division or Regiment is responsible for establishing its own criteria for selecting the top Armor Company or Cavalry Troop. The exceptions are the separate units: 11th Armored Cavalry Regiment, 194th Armored Brigade, and 316th Cavalry Brigade, 155th Armor Brigade Combat Team (ARNG), and 1-34th Brigade Combat Team (ARNG). The procedures for these units are outlined in Chapter 5.

The following information can assist in selecting the top Armor Company and/or Cavalry Troop. Sample Unit Submission Form Appendix B.

- a. Army Fitness Test Average (AFT)
- b. Personal weapons qualification: (how many experts, sharpshooters, etc.)
- c. Number of Excellence in Armor members who were enrolled in the past 12

months (excluding Soldiers who graduated from OSUT and are subsequently enrolled).

d. Safety: (Identify your significant safety accomplishments over the past 12 months.)

e. Maintenance Operational Readiness (OR) percentage:

f. Include the Troop Commander's and First Sergeant's Name and period of assignment.

Upon selecting a winning unit, a memorandum is submitted to the web address below. This memorandum consists of the winning unit's designation and the full names of the Commander and First Sergeant, along with the dates they served in position. The memorandum is signed by the Division or Regimental Commander and submitted via the Armor & Cavalry Leadership web address at: usarmy.moore.mcoe.mbx.armor-ocoa@mail.mil.

Sample Memorandum for ACLA – Company & Troop (Active Component) (Appendix A)

4-4 Allocation for ACLAs by echelon

1st Armor Division, 1st Cavalry Division (to include 3rd Cavalry Regiment), 1st Infantry Division, 3rd Infantry Division, and 4th Infantry Division will each receive one (1) ACLA for the winning Armor Company and/or Cavalry Troop.

Units on rotational assignments separate from their organic Division or Regimental headquarters may still be selected as the ACLA winner by their organic Division or Regimental Commander. **Rotational commands may submit recommendations to the organic unit.**

4-5 Awards

The Commander and First Sergeant will receive the following:

- a. Armor & Cavalry Leadership certificate signed by the Chief of Armor.
- b. ACLA Plaque.
- c. Armor & Cavalry Leadership coin.

The Armor & Cavalry Leadership Custodian will forward the awards to the approving authority.

NOTE: All units must ensure the shipping address in the award memorandum is correct, including the correct building number and street address, to avoid plaques, coins and certificates being returned to Fort Benning.

Chapter 5

Armor & Cavalry Leadership Award – Company/Troop (Separate Unit)

5-1 Purpose

To outline the procedures and guidelines concerning the Armor & Cavalry Leadership Unit Award for Armor Companies and Cavalry Troops within Units that do not have an Operational Divisional Headquarters.

5-2 Summary

In accordance with the procedures and specific guidance established by the Director of the Office of the Chief of Armor. The Commanders for the 11th Armored Cavalry Regiment, 194th Armored Brigade, 316th Cavalry Brigade, 1-34th Armored Brigade Combat Team (ARNG), and 155th Armored Brigade Combat Team (ARNG) will select annually the most outstanding Armor Company and/or Cavalry Troop in their command.

5-3 Discussion

Only Armor Companies and Cavalry Troops are eligible to receive the Armor & Cavalry Leadership Unit Award. Headquarters-Headquarters Companies and/or Headquarters-Headquarters Troops do not meet the criteria for the award.

To sustain a viable Armor & Cavalry Leadership competition, the 11th Armored Cavalry Regiment, 194th Armored Brigade, 316th Cavalry Brigade, 1-34th Armored Brigade Combat Team (ARNG), and 155th Armored Brigade Combat Team (ARNG) will each select their top Armor Company and/or Cavalry Troop to compete for the ACLA. The Director of the Office of the Chief of Armor will conduct a panel to choose the winning Company/Troop from the Brigade's nominations, which are submitted in accordance with the evaluation timeline. Evaluation is conducted over a 12-month period from 1 January through 31 December.

Only one (1) Commander and First Sergeant for a given Armor Company or Cavalry Troop may receive the award. The award may be given to the Commander and First Sergeant who served the most important amount of time in position, or it may be awarded to the Commander and First Sergeant who made the most important contribution during the evaluation period. Individuals must serve in the position long enough to have made a significant contribution toward winning the award. Requests for ACLAs for multiple Commanders and First Sergeants in the same Armor Company or Cavalry Troop must be accompanied by supporting justification of the individual's contribution. The Chief of Armor will determine if multiple individuals receive the award based on the supporting justification.

All packets will be submitted via the Armor & Cavalry Leadership email address at usarmy.moore.mcoe.mbx.armor-ocoa@mail.mil.

There is no standard format for the ACLA, and each Brigade/Regiment is responsible

for establishing its own criteria for selecting the top Armor Company or Cavalry Troop.

The following information can assist in selecting the top Armor Company and/or Cavalry Troop. Sample Unit Submission Form Appendix B.

- a. Army Fitness Test Average (AFT)
- b. Personal weapons qualification: (how many experts, sharpshooters, etc.)
- c. Number of Excellence in Armor members who were enrolled in the past 12 months (excluding Soldiers who graduated from OSUT and are subsequently enrolled).
- d. Safety: (Identify your significant safety accomplishments over the past 12 months.)
- e. Maintenance Operational Readiness (OR) percentage:
- f. Include the Troop Commander's and First Sergeant's Names and period of assignment.

Upon selecting a winning unit, a memorandum is submitted to the web address below. This memorandum consists of the winning unit's designation and the full names of the Commander and First Sergeant along with the dates they served in position. The memorandum is signed by the Division or Regimental Commander and submitted via the Armor & Cavalry Leadership web address at: usarmy.moore.mcoe.mbx.armor-ocoa@mail.mil.

Sample Memorandum for ACLA – Company & Troop (Active Component) (Appendix A)

5-4 Awards

The Commander and First Sergeant will receive the following:

- a. Armor and Cavalry Leadership certificate signed by the Chief of Armor.
- b. ACLA Plaque.
- c. Armor & Cavalry Leadership coin.

The Armor & Cavalry Leadership Custodian will forward the awards to the approving authority.

NOTE: All units must ensure the shipping address in the award memorandum is correct, including the correct building number and street address, to avoid plaques, coins and certificates being returned to Fort Benning.

Chapter 6

Armor & Cavalry Leadership Award

Individual Student

6-1 Purpose

To outline the procedures and guidelines concerning the Individual Student ACLA.

6-2 Summary

The Armor & Cavalry Leadership Program will recognize the Armor or Cavalry student of the cycle for each Armor/Cavalry Initial Entry Training (IET), Noncommissioned Officer Education System (NCOES), and Armor Basic Leader Course (ABOLC).

6-3 Discussion

Only Armor Branch Officers and CMF 19 Enlisted Soldiers are eligible to receive the Armor & Cavalry Leadership Individual Student/Instructor Award.

The ACLA Program will provide an individual award to selected students who attend Armor or Cavalry IET, NCOES, or OES courses upon their graduation from the US Army Armor School. These awards are based on demonstrated professional expertise and leadership during their attendance in the course. While the honor graduate may also win the ACLA, it does not have to be the same Soldier/NCO/Officer.

The individual student award will be presented for one of the following:

- a. Armor Basic Officer Leaders Course (ABOLC).
- b. Advance Leaders Course (ALC) (1 each for 19C, 19D, and 19K).
- c. Maneuver Senior Leaders Course (M-SLC) (1 each for 19C, 19D, and 19K).
- d. MOS 19C, 19D, and 19K One Station Unit Training (OSUT).

6-4 Awards

- a. Armor & Cavalry Leadership certificate signed by the Chief of Armor.
- b. Armor & Cavalry Leadership coin.

The Armor & Cavalry Leadership Custodian will forward the awards to the approving authority.

NOTE: All units must ensure the shipping address in the award memorandum is correct, including the correct building number and street address, to avoid plaques, coins and certificates being returned to Fort Benning.

Chapter 7

Armor & Cavalry Leadership Award Individual Instructor

7-1 Purpose

To outline the procedures and guidelines concerning the Individual Instructor ACLA.

7-2 Summary

In accordance with the procedures and guidance established by the Director of the Office of the Chief of Armor, the Armor & Cavalry Leadership Program will recognize the Armor or Cavalry Instructor in each US Army Armor School training unit.

7-3 Discussion

Only Armor Branch Officers and CMF 19 Enlisted Soldiers are eligible to receive the Armor & Cavalry Leadership Individual Student/Instructor Award.

The ACLA Program will provide an individual award to the Instructor for US Army Armor School Armor and Cavalry IET, NCOES, or ABOLC courses/organizations as follows:

- a. 194th Armored Brigade: One 19C, 19D and 19K NCO instructor per year (Total 3).
- b. 316th Cavalry Brigade: One Officer Instructor and three NCO instructors each (Total 4).
- c. Noncommissioned Officer Academy: One each 19C ALC, 19D ALC, 19K ALC, and M-SLC NCO instructor per year. (Total 4).

The Annual ACLA is "not" the instructor of the year award; it is recognition of the instructor who exhibits the highest leadership qualities. All ACLAs must be a recognition of excellence in "leadership". (However, the instructor of the year can also be the Armor & Cavalry Leadership winner, if they are both the top "technical" instructor and top leader.)

The award is presented on an annual basis to a deserving individual selected by the unit's Commander/Commandant in accordance with the Armor & Cavalry Leadership Pamphlet. Evaluation is conducted for the period of 1 January through 31 December. Each unit is responsible for establishing its own criteria for selecting the top individual.

Sample Memorandum for ACLA – Company & Troop (Active Component) (Appendix C).

7-4 Awards

- a.** Armor & Cavalry Leadership certificate signed by the Chief of Armor.
- b.** Armor & Cavalry Leadership coin.

The Armor & Cavalry Leadership Custodian will forward the awards to the approving authority.

NOTE: All units must ensure the shipping address in the award memorandum is correct, including the correct building number and street address, to avoid plaques, coins and certificates being returned to Fort Benning.

Chapter 8

Armor & Cavalry Leadership Award

Battalion/Squadron Commander/Command Sergeant Major

8-1 Purpose

To outline the procedures and guidelines concerning the recognition of Officers selected for Battalion (BN) / Squadron (SQDN) command and CMF 19 NCOs selected to serve as Command Sergeant Majors (CSM), or Sergeant Majors (SGM) and non-CMF 19 NCOs appointed as BN/SQDN CSM who have Armor and/or Cavalry Soldiers within their formations.

8-2 Summary

The ACLA Program will recognize those Officers selected for command from a Command Selection List (CSL) position, CMF 19 NCOs selected to serve as CSMs or SGMs, and non-CMF 19 NCOs selected for CSMs from a CSL who have Armor and/or Cavalry Soldiers within their formations.

8-3 Discussion

All Armor Officers selected from the CSL for BN command are eligible for the Commanders award. Additionally, all Officers in Command of Armor and/or Cavalry Soldiers at the BN/SQDN level are eligible for the ACLA.

CMF 19 NCOs who graduate from the USASGM-A and have been promoted to SGM are eligible for the ACLA.

Non-CMF 19 CSMs selected to serve as the CSM of Armor and/or Cavalry Soldiers at the BN/SQDN level are eligible for the ACLA.

8-4 Awards

Armor & Cavalry Leadership certificate signed by the Chief of Armor.

- a. Armor & Cavalry Leadership coin.
- b. Commanders, CSMs, and SGMs may receive multiple Certificates for each appointment, but will only receive one coin.

The Armor & Cavalry Leadership Custodian will forward the awards to the approving authority.

NOTE: All units need to ensure that the shipping address that is correct in the award memorandum has the correct shipping data, i.e., street address and building number to avoid coins and certificates being returned to Fort Benning.

Appendix A

Sample Unit Memorandum

DEPARTMENT OF THE ARMY
[ORGANIZATIONAL NAME/TITLE]
[STANDARDIZED STREET ADDRESS]
[CITY, ST ZIP-XXXX]

OFFICE SYMBOL

DATE

MEMORANDUM FOR Director, Office of the Chief of Armor, US Army Armor School, ATTN: ATZK-AR (Armor Leadership), Fort Benning, GA 31905.

SUBJECT: ACLA

1. The [Division/Regiment/Brigade] proudly announces its annual recipient of the ACLA. The winning unit is:

[Company/Troop Organization Name]
Commander: [Rank Full Name] from date/to date
First Sergeant: [Rank Full Name] from date/to date

2. Please send the awards to

To: [Commander/First Sergeant Name(s)]
[Organizational Name/Title]
[Standardized Street Address]
[City, St Zip-XXXXX]

3. The point of contact for this memorandum is the Division G1 or Brigade/Regiment S1 [Rank Name], [Phone] and/or [Email].

Commanding Battalion/Squadron Commander	FULL NAME LTC, AR/IN Commanding
Brigade/Regiment Commander	FULL NAME COL, AR/IN Commanding
Division Commander	FULL NAME MG, USA Commanding

Appendix B

Sample Unit Submission Form

AFT Average	Total # Tested		Total # Pass		Total # Fail		Average Pass Score	
Personal Weapons	Total # Qualified		# Expert		# Sharpshooter		# Marksman	
	M4	M17	M4	M17	M4	M17	M4	M17
			Average # Expert		Average # Sharpshooter		Average # Marksman	
			M4	M17	M4	M17	M4	M17
Excellence in Armor	Total #		Enrolled Current FY		Disenrolled Current FY		Average Enrolled Annually	
Safety								
Maintenance OR								
Notable Events	**List all events that would be quantifiable data that is not listed above (i.e. Gunnery Scores, CTC Rotations, FTX, STX etc.) **							